

APA STYLE GUIDE

This guide provides basic guidelines and examples for citing sources following the *Publication Manual of the American Psychological Association*, commonly referred to as "APA style."

- In your text, provide parenthetical reference citations to briefly identify each source.
- At the end of your paper, provide a Reference List to completely identify each source.

Reference List - Examples for Print Publications

For economy of space, the examples (below) are single-spaced. However, double-spacing should be used between entries and between successive lines of an entry.

BOOKS	
General Format	Author, A. A., & Author, B. B. (XXXX). <i>Title of book</i> . Location: Publisher.
Book w/author(s):	Holmberg, D., Orbuch, T., & Veroff, J. B. (2004). <i>Twice-told tales: Married couples tell their stories</i> . Mahwah, NJ: Erlbaum.
Books w/editions	Parris, C. A. (1969). <i>Mastering executive arts and skills</i> . (2 nd ed.). New York: Atheneum.
Book w/o author or editor:	<i>Merriam-Webster's collegiate dictionary</i> (10 th ed.). (2003). Springfield, MA: Merriam-Webster.
Book w/editor only:	Sadie, S. (Ed.). (1980). <i>The New Grove dictionary of music and musicians</i> (6 th ed., Vols. 1-20). London: Macmillan.

CHAPTER IN AN EDITED BOOK	
General Format	Author, A. A. (XXXX). Title of chapter. In A. Editor, B. Editor, & C. Editor (Eds.), <i>Title of book</i> (p/pp. nnn-nnn). Location: Publisher.
Example:	Stein, A. (2007). Pablo Picasso's blue period. In J. Owens (Ed.), <i>Art and artists</i> (pp. 151 – 175). New York: St. Martin's.

JOURNAL ARTICLES	
General Format	Author, A. A., Author, B. B., & Author, C. C. (XXXX). Title of article. <i>Title of Journal</i> , volume(issue), nn-nn.
Journal w/o issue no.:	McCright, A. M., & Dunlap, R. E. (2003). Defeating Kyoto. <i>Social Problems</i> , 50, 348-373.
Journal w/ issue no.:	Stein, H. (2003, Spring). The inner world of workplaces. <i>Consulting Psychology Journal</i> , 55(2), 84-93

MAGAZINE ARTICLES	
General Format	Author, A. A. if named or Article title if no author. (XXXX, Month day). Title of article if not given before [useful descriptive information]. <i>Title of magazine</i> , volume if given, nn-nn.
Article w/ author(s):	Kenji, M., & Tanako, K. (2003, February 13). Conflict and cognitive control. <i>Science</i> , 303, 969-970.
Article w/o author:	<i>Business Talk</i> . (1992, December). Time management tips. Pp. 70-76.

ARTICLE IN AN ENCYCLOPEDIA

Article w/author	Jamison, L. R. (1992). The disappearing ozone layer. In <i>Encyclopedia of ecology</i> . (Vol. 4, pp. 22-27). New York: Acme.
Article w/o author	The disappearing ozone layer. (1994). In <i>Encyclopedia of ecology</i> . (Vol. 4, pp. 22-27). New York: Acme.

BROCHURE

General Format	Name of Company. (XXXX). <i>Title of brochure</i> [Brochure]. Location: Publisher.
Example:	Stanley Equipment Company. (2004). <i>Ergonomic furniture for health and safety</i> [Brochure]. New York: Author.

NEWSLETTER ARTICLE

General Format	Author, A. B. (XXXX, Month). Title. <i>Name of Newsletter, volume, nn-nn.</i>
Newsletter w/ author(s):	Jones, L. B. (1994, Spring). Employees or independent contractors? <i>The Small Business Newsletter, 24, 22-24.</i>
Newsletter w/o author:	The IRS/ Section 1706 tax laws. (1992, May). <i>The Consultant's News, 14, 24-26.</i>

NEWSPAPER ARTICLES

General Format	Author if named or Article title if no author. (XXXX, Month day). Title of article if not given before [useful descriptive information]. <i>Title of Newspaper, p/pp. nn-nn.</i>
Article w/ author:	Nagourney, E. (2003, October 28). Impatience, at your own risk. <i>The New York Times</i> , pp. F6, F11.
Article w/o author:	Skin deep: Plastic surgery helps people feel good about their looks. (2004, March 24). <i>The Syracuse Post-Standard</i> , p. G1.

APA Style Rules Governing Reference Lists

Because one purpose of listing references is to enable readers to retrieve and use the sources, reference data must be correct and complete. Each entry usually contains the following elements: author, year of publication, title, and publishing data - all the information necessary for unique identification and library search. Check for:

- **Acceptable Abbreviations**
The names of U.S. states are abbreviated in the reference list; seven cities (Baltimore, Boston, Chicago, Los Angeles, New York, Philadelphia and San Francisco) can be listed w/o a state abbreviation.
- **Agreement of Text and Reference List**
References cited in text must appear in the reference list; conversely; each entry in the reference list must be cited in text.
- **Alphabetical Order of Reference List**
Alphabetize using the author's last name, or first word of title (if no author)

