



Crouse Hospital Library

What You Need Now
Fall, 2007
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Our Mission

To provide knowledge resources and systems support for Crouse Hospital and the community it serves.

Services

- Academic support including instruction to Crouse Hospital School of Nursing students
- Electronic Reserves
- Coordinated Collection Development
- Research
- Document Delivery
- Archives
- Patient Education
- Instructional Technology Support
- Information Consults
- Computer Training & Desktop Support

Access

Full services are provided to primary Crouse Hospital customer groups:

- Students, Educators, MDs, Administrators, Nursing & Hospital Staff, Volunteers, Health care Professionals affiliated with Crouse Hospital, Patients/Families

Staff

Two professional Librarians, Masters prepared; one Library Assistant.

Hours of Operation

7:30 am – 4:30 pm, Monday – Friday.

Extended hours (7:30 am – 7:30 pm) on Mondays throughout the academic year. Small groups may request Saturday morning hours on an as-needed, reservation required, basis.

Crouse Network Neighborhood (C.N.N.) intranet resources available 24 hours a day/7 days a week from any Crouse computer desktop. Selected C.N.N. resources are available offsite with id and password.

Instruction

Crouse Hospital Library is committed to promoting information literacy through its instructional program. **Information Literacy** is defined as:

- ✓ Knowing when information is needed
- ✓ Knowing how to find information
- ✓ Evaluating the information using critical thinking skills
- ✓ Using the information appropriately in an ethical and legal manner
- ✓ Communicating the information effectively in various formats

Students participate in graduated courses acquiring these information skills. Course content covers the use of bibliographic and other specialized databases, hospital information systems and APA format. An interactive training center with 12 student workstations is available for instruction. A computer lab with 7 workstations is available 24hrs by student id card access.

Coordinated Collection Development

Crouse Hospital library has a responsibility to maintain a current and authoritative collection. The Library collection includes 1325 books, 390 videos and 80 print journal subscriptions specializing in nursing. The library provides **system-wide access** to core printed and electronic resources. These resources are specifically intended for clinical, educational or administrative activities.

- **National Library of Medicine Classification scheme**
- **Patient Education Services**
 - Crouse Hospital Library believes the "best way to manage your own health is to be an informed patient." This philosophy is based on the premise that all patients should have free and unrestricted access to information.
 - The library interacts with all departments and ambulatory care units to provide delivery of unique patient information requests.
 - Patients are encouraged to discuss the content of information with their healthcare provider.
 - Patients and their families may visit the library by appointment.
- **C.N.N. Links**

Links to relevant and authoritative web sites are selected for posting on the Crouse Network Neighborhood intranet site: C.N.N. The Library provides access to 94 health sciences and general databases, over 5,000 electronic journals and books through library website (<http://www.crouse.org/library>).

Department Procedures

- **General Circulation**
 - Book card/Videocassette card signed legibly with name and mailbox # or employee id.
 - Books circulate for 3 weeks; videos circulate for 1 week
- **Non-Circulating Materials**
 - Reference books, journals and pamphlets
- **Document Delivery**
 - School of Nursing students can obtain research articles by
 1. Pulling from CH journal holdings
 2. Downloading from OVID online database with full-text journals
 3. Downloading from C.N.N links electronic journals (e-journals)
 4. Pulling from Upstate Medical Library journal holdings.
 5. Requesting interlibrary loan
 - a. The Library is a participating member of the National Network of Libraries of Medicine.
 - Self-serve copying is available (10c per copy). Copier accepts nickels, dimes, quarters and dollar bills.
 - In-house printing, including duplex, is available (25c per copy).



Please silence your cell phone inside Library. Please answer your cell phone outside Library.

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E-mail: Library@Crouse.org

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