How to enroll online

Getting started in the plan

You can enroll in your employer-sponsored plan online – it's fast, easy, and entirely at your convenience! Just follow the steps below to get started. Log on now at www.voyaretirementplans.com/enrollment

Enroll Here	
Please read the important	Enroll By Internet
information on this page and then	Cnine Enrollment has been designed for easy enrollment into the ING Life Insurance and Annuty Company (LIAC) product under your employer's
click on "Login" to continue.	Insurance and Annuty Company (LMC) product under your employer's
	To begin the enrollment process, please click on the Login button below:
	LOGIN
Login Page	
This page will ask you for your plan number,	Enter Plan Number* (6 alphanumerics)
kit number, location code and Social Security	Enter Kit Number* (6 digits, no dashes)
Number. (Find your plan-specific numbers	Enter Location Code* (4 digits)
and code on the back of this flyer.) Fill in	Enter Social Security Number* (9 digits, no dashes)
the numbers and click through to the login	Your Social Security Number is required to properly identify and authorize you for the purpose stand.
verification page to review your entries and	O Ves O No
acknowledge your receipt of prospectuses.	
Then hit "Continue".	CANCEL ENROLLMENT X CONTINUE >
mennic continue.	
	Personal Information
Personal Information Pages	First
Participant Information, Beneficiaries	Name* Initial Last Name*
As you move through the next two pages,	Suffix Gender* Marital Status*
fill in your personal information, and be	Date of Date Of Expected Birth* Hire* Retirement
sure to list your beneficiaries.	Our online ent Beneficiaries. Primary Beneficiariyies/ totar must equar 100 % and, in named,
sure to list your senencianes.	Contingent Beneficiary(ies) total must equal 100%.
	Primary % Contingent
	Beneficiary Name* Relationship*
Contribution Amounts	Tell us how much money you want to contribute to your account for each
The following page asks you to enter the amount	Contribution source you select from the list below.
you wish to contribute to the plan in Each Pay	Valid Valid
Period , either as a percentage of your salary, or	% Valid % Valid Range % Range
as any dollar amount you select.	
as any donar amount you select.	EE PRETAX I (RP) 0 to 80 Or 17500
	17300
Investment Options	% Fund
This page enables you to select how you want	Other States and Description of the States o
your contributions to be invested within the plan.	Stability of Principal [2574] BlackRock Liquidity Federal Trust Fund - Institutional
If you're unsure about which investment options	Shares
to choose, contact your local representative for	[3313] Vanguard® Prime Money Market Fund - Institutional X Shares
help deciding which options are right for you.	

Note: graphic images may vary from example slides



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be ready

Review Selections Page Check your selections on this page to be sure they are correct.	Review Selection Your enclinent is not yet complete Please relieve the information your provided before proceeding. Use the Back button to make changes. Use the Continue button to read advanwindigments before proceeding your encolment. You may print a copy of this confirmation by clicking on your browser's print button. Plan Information VE2032 Plan Number VE2032 Plan Number TEST TESTER Social Security Number TEST 22.3333 Participant Information M Mane TEST TESTER Social Security Number TEST TESTER Social Security Number M Mane TEST TESTER Social Security Number M Mane Security Number Diate Of Birth 0.10/11/1981 Date Of Here 0.10/12001
Submission Page Please read the acknowledgement carefully. Once you indicate your acceptance (click "yes"), you can click on "submit".	Acknowledgement and Submission Please read the following acknowledgments before processing your enrollment. By enrolling through Online Enrollment, your electronic instructions will be deemed to have the same effect as if you had submit dyour electron instructions in writing. All account information and transactions are subject to the terms of your employers plan. Any exercise with Enrollment type reserts a failse informed about viroicus for the forward or insurance information on an applicable for insurance informed about viroicus for founding agreements, including: the agreement form and/or beneficiary des[ar period, any applicable surrender charges; applicable IRC withdrawal restrictions; tax penalties applicable to employer's payroll schedule. Instruction end in westment components; and market risk.

Confirmation Page -

When you reach this page, you're done! Now you can monitor, manage and update your retirement plan account online. Confirmation
Enrollment is Complete
Written Confirmation of your enrollment information will be mailed to you. Please carefully review the Confirmation and call the toll-free
number found on the confirmation, should you need to make any changes to your account information.

Login information:

Plan Number: VFZ492 Kit Number: 127494 Location Codes: 0001 Note: graphic images may vary from example slides

Remember, we're here to help.

If you have any questions about the online enrollment process or any other features or functions of your new plan website, please call **Nicole Kelly, CFS, 315-466-5590**

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You should consider the investment objectives, risks, and charges and expenses of the mutual funds offered through a retirement plan carefully before investing. Fund prospectuses and an information booklet containing more complete information can be obtained by contacting your local representative. Please read the information carefully before investing.

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