

I. Reopening	
a. Capacity	<p>In consultation with our governing organization (Crouse Health), our institutional partner (Le Moyne College), faculty and staff, Pomeroy College of Nursing at Crouse Hospital (the College) has made preparations for a safe reopening of our academic learning community.</p> <p>The College will reduce capacity/occupancy by 50% in every classroom and/or shared space in the building for the fall 2020 semester. Restricting occupancy in classrooms and shared spaces will be promoted through removal of furniture and building signage.</p> <p>To meet standards for physical distancing, a hybrid online and in-person approach to classes will be necessary. We will limit the number of students and faculty that are on campus on each day of the week. Each semester of students will have one dedicated onsite day per week. Faculty will work remotely 1-2 days per week to reduce density. All individuals on campus (students, faculty and staff) will be encouraged to remain physically separated from others by at least six-feet. Masks will be required at all times in addition to social/physical distancing measures.</p> <p>Faculty will return to campus in a staggered approach.</p> <p>All students will arrive to campus in a staggered approach.</p>
b. PPE	<p>All students, faculty members and staff will be required to wear face coverings at all times while on campus. This includes shared public spaces in the residence hall. The only exception to wearing a face covering would be when a student is seated eating or drinking in the student lounge area.</p> <p>Students will be required to maintain social distancing guidelines of six feet distance from one another when eating.</p> <p>The College will provide face coverings to all students, faculty and staff daily upon entry to the campus building. Guidelines on how to properly use a face covering will be shared with members of the College community during orientation.</p> <p>The College will provide adequate supplies of hand soap, hand sanitizer containing at least 60 percent alcohol, face coverings, paper</p>

	<p>towels, disinfectant wipes and other necessary preventative materials consistent with the CDC Guidelines for Higher Education.</p> <p>PPE supplies will be ordered/obtained through Crouse Hospital (governing organization) who has a consistent adequate supply of face coverings, cleaning supplies and PPE. The residence hall will be provided a supply of face coverings for each student and staff member. Students when in the clinical setting will be provided a required face covering by the health care facility upon entry/initial screening for each clinical experience.</p>
<p>c. Testing</p>	<p>The College will require students to test negative for COVID-19 before they arrive on campus. Students will be required to submit their test results to College Administration and those that test positive should not travel or come to campus for any reason.</p> <p>This information will be communicated to the Crouse Hospital Employee Health Office and the Onondaga County Health Department. Individuals testing positive will be required to isolate as directed by the Health Department. Contact tracing will occur per the Health Department.</p> <p>Students will be required to be cleared by the Crouse Hospital Employee Health Office to return to campus and clinical sites. Students have been informed of the New York State mandate regarding recent travel to “hot spot” areas and have been asked to self-quarantine, per executive order. Students have been provided the link to the list of designated states.</p> <p>All students, faculty and staff will be screened each day they are scheduled to be on campus and/or scheduled to be in clinical.</p>
<p>d. Residential living</p>	<p>The College will reopen the residence hall at 50% capacity (16 beds – 15 students and one residence director). All students will be assigned to single rooms. Students will also be assigned to specific shared bathrooms within the residence hall.</p> <p>Residents will return to campus housing in two staggered waves. The first wave will take place on August 11 for incoming/new students. The second move-in wave will take place on August 14 for returning students.</p> <p>Residents will be allowed one move-in helper. All residents and helpers will be screened and masked prior to entering the building. Move-in helpers must leave campus within two hours.</p>

The resident director and resident advisor will report to campus on separate days in early August for move-in and training.

Special reasonable housing considerations for students who are immunocompromised will be addressed on a case-by-case basis by College administration as a concern is raised.

Residential students will be required to wear an acceptable face covering whenever they are outside of their room. This includes, hallways, elevators, shared bathrooms, kitchen, laundry room, study and social lounges and any other common area within the residence hall or building.

Social distancing within the residence hall will be enforced and communicated via orientation, signage, room closures and the removal of furniture to meet guidelines. Residents will be allowed microwaves, k-cup machines and refrigerators within their rooms to help limit kitchen usage.

Residential staff will help enforce social distancing and face covering requirements.

Residents will not be allowed to gather in groups larger than two students. These gatherings should be limited to academic/study purposes only and students should not sit next to one another.

Residents are not allowed visitors/guests at any time.

In addition to our standard residential agreement, all residential students will be asked to read, agree to and affirm their understanding of an additional COVID-19 agreement which, at a minimum will include the following expectations:

You are expected to follow these guidelines in addition to the residential agreement, terms and conditions of student housing and the student handbook while residing on-campus. Failing to strictly adhere to these guidelines may result in your immediate dismissal from the residence hall.

You must limit your interactions with other residents and follow social distancing requirements (always remain six-feet away from others) – even in shared spaces.

You must always wear an acceptable face covering whenever you are outside of your residence hall room.

	<p><i>You are expected to remain on-campus and only leave the residence hall for academic reasons or to pick-up food and essentials. If you travel away from campus you must be screened and masked prior to reentering the building.</i></p> <p><i>You are not permitted to enter another student's residential living space/room.</i></p> <p><i>Guests/visitors of any kind are prohibited from entry into the residence hall at all times.</i></p> <p><i>No group gatherings of more than two students are allowed within the residence hall. This includes, social gatherings in lounges or common areas.</i></p> <p><i>You must comply with all College, Crouse Health, local, state and federal directives. Do your part to be respectful and aware of the health and safety of all community members.</i></p>
<p>e. Operational activity</p>	<p>The theory portion of nursing courses will be taught through a synchronous remote format (Zoom).</p> <p>The didactic laboratory portion of courses will be recorded and students will be required to view these.</p> <p>The skills practice portion of the laboratory will be in-person. These groups will be limited to approximately 25 students.</p> <p>The clinical portion will be in person and group sizes will not exceed 9 students.</p> <p>The College will limit density within the building to have each semester of students dedicated as an onsite day, on a specific day of the week. For example, first semester students will have access to the building on Wednesdays, second semester on Tuesdays, third semester on Thursdays, and fourth semester on Fridays. On these days, students will have the ability to access campus resources such as library services, nursing lab.</p> <p>During the onsite day, the faculty will provide academic support services for the students which will serve to supplement the remote learning portion of the theory class. Groups will be limited to 35 students for each of these review sessions. Multiple sessions will be offered to accommodate a class size greater than 35. Students will be using larger classroom spaces so that six feet of distance can be maintained between students.</p>

	<p>Students will be required to make appointments with faculty and staff with any one-one interactions.</p>
f. Restart operations	<p>The College is located within the Marley Education Center. The College occupies spaces on the third floor and part of the fourth floor of the building.</p> <p>The Crouse Hospital Education and Professional Development department and the Crouse Health Foundation are located on the second and fourth floors respectively.</p> <p>The College and departments mentioned above are part of Crouse Hospital and have continued daily operations. As such, the building has remained opened and daily cleaning has occurred.</p> <p>Building operations have been, and will be continue to be maintained by the Hospital facilities department. This includes ventilation and water systems.</p>
g. Extracurricular activities	<p>The College has limited extracurricular activities. All activities will be conducted virtually – including student association and honor society meetings and associated events.</p>
h. Vulnerable populations	<p>All students or College staff who identify as having health conditions that place them in a vulnerable status will be accommodated to the best of our ability pursuant to ADA guidelines.</p> <p>Crouse Health HR will assist in staff/employee cases.</p>
i. Hygiene, cleaning, and disinfection	<p>Handwashing stations containing soap, water and paper towels, or an alcohol-based hand sanitizer containing 60% or more alcohol, will be provided and maintained on campus at entry points and on each floor of the building. Disinfectant wipes will be available in all classrooms, workspaces areas, and shared spaces for additional cleaning.</p> <p>Daily cleaning of all spaces will occur and will be facilitated by the Crouse Hospital Environmental Services department. All shared surfaces on campus will be cleaned between use by individuals using the space (employees and students will be asked to clean their desk/work surfaces, if they are willing, before and after using with provided disinfectant wipes).</p>

	<p>If willing, faculty and staff will be strongly encouraged to clean their workstation at the beginning of every workday. Cleaning supplies will be provided to faculty and staff.</p> <p>Cleaning logs will document date, time and scope of cleaning. Per CDC and Department of Health (DOH) requirements, cleaning logs will be maintained on site in the building.</p>
II. Monitoring	
a. Testing responsibility	<p>Each student will be required to get tested prior to starting the fall 2020 semester. Crouse Medical Practice will be providing testing for students on two designated evenings. Students must sign-up prior to attending. Students will be notified of their results by the Crouse Hospital Employee Health Office. Each student’s insurance will be billed for their test. Students will provide College Administration with documentation of a negative test result prior to arriving on campus. Positive cases will be reported the County Health Department.</p> <p>Failure to complete a COVID-19 test and submit results to College Administration prior to arrival will affect a student’s ability to move into the residence hall or begin in-person classes when they resume on Aug. 17.</p>
b. Testing frequency and protocols	<p>All students will be tested prior to the semester. Throughout the duration of the semester, a student will be required to be tested if symptomatic.</p> <p>Students returning from a designated high risk state will be required to get tested within 24 hours of returning to New York State per executive order.</p>
c. Early warning signs	<p>The College will follow State and County guidance if an infection surge is present in Onondaga County. The College will track the numbers of symptomatic cases among students, faculty and staff and confer with Crouse Hospital Employee Health Office in conjunction with the County Health Department.</p> <p>We will respond to significant changes with consideration of additional control interventions (e.g. limitation on in-person instruction) and/or enhanced surveillance (e.g. asymptomatic testing).</p>
d. Tracing	<p>When an individual has a confirmed case of COVID-19, they will notify College Administration. This information will be communicated to the Crouse Hospital Employee Health Office and</p>

	the Onondaga County Health Department. Contact tracing will occur per the health department.
e. Screening	<p>All individuals within the College, including students, faculty, staff and administration will be screened prior to entering the building (on a daily basis).</p> <p>Screening will include temperature check, and assessment of new symptoms. If the individual has no temperature and no new symptoms, they will receive a sticker to place on their badge which indicates they have received daily screening. The individual will also receive a mask and will be required to wear at all times in the campus building.</p> <p>All visitors are prohibited upon entry to the building.</p>
III. Containment	
a. Isolation	<p>If a residential student tests positive for COVID-19 they will be required to leave the residence hall immediately and return to their home address via a method other than public transportation. The student will isolate within their home and rely on their family for food, medicine and psychosocial support.</p> <p>Commuter students and employees will isolate at home.</p> <p>The College will assist all isolated students with academic progression/support virtually during their mandatory isolation to the extent practical.</p> <p>Any student or employee who is unable to isolate at home will be advised to contact the Health Department in their county of residence for assistance with isolation placement.</p>
b. Quarantine	<p>Students and employees who have been notified that they may have been exposed to COVID-19 will need to quarantine within their homes per Onondaga County Health Department directives and guidance.</p> <p>The College will assist quarantined students with academic progression/support virtually during quarantine to the extent practical.</p>
c. Students confirmed or suspected to have COVID-19	Students and employees will be directed to notify College administration should they receive notice that they have been exposed and must quarantine.

	<p>All students will be educated via in-person and print resources regarding the signs and symptoms of COVID-19.</p> <p>Residential students will be educated on the requirement to remain in their rooms should they develop symptoms. The student will immediately contact the Residence Director (RD) via phone/text. The RD will instruct the student to call their primary care provider and/or Crouse Hospital Emergency Services for next steps. The RD will then notify the Assistant Dean for Students.</p> <p>Commuter students that develop COVID-19 symptoms will stay home and call their primary care provider for directives and next steps.</p> <p>Commuter students will be instructed to notify College Administration via email or phone.</p>
<p>d. Hygiene, cleaning, and disinfection</p>	<p>Areas of campus visited by infected individuals will be closed temporarily for extensive cleaning per Crouse Hospital protocol and CDC guidelines.</p>
<p>e. Communication</p>	<p>The College will proactively communicate new information regarding confirmed student and employee cases of COVID-19 to the Crouse Hospital Employee Health Office and the Onondaga County Health Department.</p> <p>Potentially exposed individuals will be contacted directly by the county health department. If requested by the local health department, College leadership will help notify individuals who may have potentially had direct, sustained contact with a student or employee who has tested positive for COVID-19.</p> <p>Employees and students who have been exposed to a confirmed individual will be notified via college email and/or phone.</p> <p>Students will be notified of safety measures taken by the College via campus email and posted publicly on the College COVID-19 webpage.</p>
<p>IV. Shutdown</p>	
<p>a. Operational activity</p>	<p>In the event that on-campus operations will be decreased the following will occur:</p> <ul style="list-style-type: none"> • Theory class will continue to be offered remotely via Zoom • Testing will occur remotely through a proctored platform (Examsoft)

	<ul style="list-style-type: none"> • Students will not be permitted on campus during their designated on site day • The didactic laboratory portion will continue to be offered through a recorded video • Students would be permitted to attend small group laboratory skills practice • Clinical would continue to be in person • Faculty would teach in person for clinical and laboratory skills practice. Additional teaching would be remote. • Staff will remain onsite <p>In the event that on-campus operations will be closed the following will occur:</p> <ul style="list-style-type: none"> • Theory class will continue to be offered remotely via zoom • Testing will occur remotely through a proctored platform (Examsoft) • Students will not be permitted on campus during their designated on site day • The didactic laboratory portion will continue to be offered through a recorded video • Laboratory skills practice would be offered through a faculty guided virtual platform • Clinical would be offered through a faculty guided virtual platform • Faculty would teach remotely • Staff will work onsite or remotely as guidance directs
b. Move-out	<p>Residential students will swiftly leave the residence hall and return to their home address. Students will be instructed to only take necessary items. No guests will be allowed to help residents move-out.</p> <p>College staff will create a staggered schedule at a later date for residents to return to campus and retrieve the remainder of their belongings. Residents will return their room key and officially check-out at that time.</p> <p>Residence hall ID card swipe access will be disabled during the closure period to ensure no entry.</p>
c. Communication	<p>In the event the College needs to initiate a shutdown of the campus due to an outbreak of the coronavirus, the College, in consultation with our governing organization and per directives of the State of New York, will communicate the announcement of such closure via campus-wide email and to the College’s COVID-19 webpage.</p>

	<p>Communications regarding operational activity will detail the process, timeline, and important information on role, responsibilities and next steps. Regular and frequent communication regarding updates will occur via campus-wide email and posted publicly to the dedicated College's COVID-19 webpage.</p>
--	--