

Professional Development Verification Form

Please check the box of the activity you are applying with and include the supporting documentation.

Applicant Name: _____

Applicant Department: _____

<p>1. Active member of a professional organization</p>	<p>Please attach copy of professional organization membership card.</p>
<p>2. Reads evidence based research literature to enhance nursing knowledge and writes a reflection</p>	<p>Please attach separate page with a minimum two-paragraph reflection that reviews the article name, date of publication, research topic and key takeaways.</p>
<p>3. Obtain certification in specialty area (if not needed for minimum requirements)</p>	<p>Please attach proof of certification: “pass” letter, certificate, etc.</p>
<p>4. Attend a local nursing conference/ event and write a brief reflection</p>	<p>Please attach proof of attendance (ticket, confirmation email, etc.) as well as a separate page with a one-paragraph reflection on what you learned.</p>
<p>5. Attend a national nursing conference/ event and write a brief reflection</p>	<p>Please attach proof of attendance (ticket, confirmation email, etc.) as well as a separate page with a one-paragraph reflection on what you learned.</p>
<p>6. Enrolled in nursing Bachelor’s degree program (if not needed for minimum requirements)</p>	<p>Please attach proof of enrollment.</p>

<p>7. Enrolled in nursing Master’s degree program (if not needed for minimum requirements)</p>		<p>Please attach proof of enrollment.</p>
<p>8. Attend an online nursing workshop or class worth at least 2 CE credits</p>		<p>Please attach proof of attendance/ completion.</p>
<p>9. Research and develop nationally recognized display of clinical practice (i.e. poster presentation at national conference)</p>		<p>Please attach photo or PDF version of display/ poster presentation.</p>
<p>10. Write an article to be submitted to a nursing publication (does not need to be published yet)</p>		<p>Please attach article and proof of submission.</p>
<p>11. Exemplar</p>		<p>Please attach exemplar with heading: Professional Development Exemplar. An exemplar is a story describing something that has helped you grow as a nurse. Please see page 22 on Exemplars for more detailed information.</p>