

STUDENT CONDUCT

CODE OF STUDENT CONDUCT

Students at Pomeroy College of Nursing at Crouse Hospital are expected to conduct themselves in a manner supportive of the mission, vision and values of the College and greater Crouse Health environment. Integrity, respect for the person and property of others, and a commitment to intellectual and personal growth in a diverse population are values deemed fundamental to being part of this College community.

Each student is responsible for their conduct both on- and off-campus from enrollment to graduation. Students are expected to know and uphold the Code of Student Conduct as well as abide by local, state and federal law. In addition, residential students are subject to policies and procedures outlined within the Residence Hall Handbook and Terms and Conditions of Student Housing.

The College considers the following behavior, or attempt thereof, by any student, whether acting alone or with any other persons, to violate the Code of Student Conduct.

1. Physical harm or threat of physical harm to any person or persons, including, but not limited to assault, sexual abuse, or other forms of physical abuse.
2. Harassment, including but not limited to, physical, verbal or electronic, oral, written or video, which is beyond the bounds of protected free speech, directed at a specific individual or group of individuals, easily construed as “fighting words” and likely to cause an immediate breach of the peace.
3. Conduct, whether physical, verbal or electronic, oral, written or video, which threatens the mental health, physical health, or safety of any person or persons including, but not limited to hazing, drug or alcohol abuse, and other forms of destructive behavior.
4. Misuse of academic resources or facilities, or misuse of computer software, hardware, data, equipment or networks.
5. Intentional disruption or obstruction of lawful activities of the College or its members including their exercise of the right to assemble and peaceful protest or leading/inciting others to disrupt scheduled/normal College operations.
6. Theft or damage of College, personal, public, or private property/services or illegal possession or use of the same.
7. Forgery, alteration or fabrication of identification badges/cards, student records, grades, diplomas, applications or other College documents. Including, but not limited to possession of falsified materials or misrepresentation of any kind to a College or Hospital official or law enforcement.
8. Unauthorized entry, use, or occupation of College or Hospital facilities that are locked, closed or otherwise restricted to use. Including, but not limited to unauthorized use of equipment, keys, and identification badges.
9. Disorderly conduct including, but not limited to public intoxication, lewd, indecent or obscene behavior or expression, libel, slander, and illegal gambling.

10. Illegal use, possession, purchase, distribution, manufacture, or sale of alcohol, drugs, controlled substances, or any other violation of College or Hospital policies on alcohol, drugs and tobacco.
11. Failure to comply with the lawful directives of College or Hospital officials who are performing the duties of their office, especially as they are related to the maintenance of safety and security.
12. Unauthorized possession or use of any weapon including, but not limited to knives, firearms, BB-guns, airsoft guns, air rifles, explosive devices, fireworks, or any other dangerous, illegal, or hazardous object or material, and improper use as a weapon of any otherwise permitted object or material.
13. Interference with or misuse of fire alarms, smoke detectors, sprinklers, elevators, or any other safety and security equipment or programs.
14. Hate crimes or bias related incidents involving criminal activity motivated by an individual's bias or attitude against a specific individual or group based on perceived or actual personal characteristics.
15. Use by any student of the College or Hospital name or a claim to speak or act on behalf of the College or Hospital without due authorization.
16. Violation of any local, state, or federal law which has a negative impact of the wellbeing of the College, Hospital or its individual members.
17. Violation of College or Hospital policies, rules, or regulations that are published in the Student Handbook, or any other official College or Hospital publications or agreements.
18. Failure to comply with any official New York State or County Department of Health policies, procedures, guidance or directives.

Culpability is not diminished for acts in violation of the Code of Student Conduct that are committed in ignorance of the code or under the influence of alcohol, illegal drugs, or improper use of controlled substances.

Failure to comply with the Code of Student Conduct will result in disciplinary action as deemed appropriate by College administration. Disciplinary action will include sanctions ranging from a verbal or written warning up to and including administrative dismissal from the College.

Misconducts

Clinical Misconduct

Safe and high quality patient care requires the utmost standards of integrity, responsibility and sensitivity. The following behavior in the clinical environment constitutes clinical misconduct.

It may include, but is not limited to:

- Violating confidentiality related to protected patient and/or agency information
- Abandonment of patients through failure to report absence or tardiness in a timely manner
- Disruption of normal Hospital or affiliating agency activities
- Physical or verbal abuse of patients or Hospital staff
- Deliberate or careless actions that endanger patient safety, health and wellbeing

- Failure to follow established clinical safety rules, policies or procedures or failure to report a potentially dangerous situation

Professional Misconduct

Students are expected to conduct themselves in a professional and respectful manner during all College activities, to include the classroom, clinical, and laboratory settings. The following behaviors are considered a professional misconduct.

It may include, but is not limited to:

- Violating *Civility and Student Experience* expectations
- Violation of classroom behavior policy
- Threatening behavior towards faculty, staff and/or students
- Late submission of assignments
- Failure to maintain up to date health documentation

Academic Misconduct

In any academic community, intellectual honesty is considered to be a basic responsibility of all students. Academic misconduct or dishonesty includes, but is not limited to plagiarism and cheating.

Plagiarism – is defined as offering the work of someone else as one’s own. Ideas taken from another may range from individual sentences and paragraphs to complete articles or writings. Using ideas or someone else’s materials, verbatim or in paraphrase, without giving credit is plagiarism. A plagiarism tutorial is available via the library course page on Moodle.

Cheating – is defined as the unauthorized use or exchange of information by students for the purpose of achieving an unfair academic advantage. Some examples of cheating include, but are not limited to:

- Obtaining questions or answers from someone who has already taken an exam
- Copying from someone else’s exam or assignment or allowing another student to copy from an exam
- Arranging with other students to give or receive answers on an exam by the use of signals or any other method
- Having someone else complete an assignment and submitting it as one’s own
- Completing a course assignment for someone else
- Completing out of class work or quizzes with other students when the intent/direction was to complete the task alone
- Padding a bibliography with articles that were not read

Class and clinical assignments should be the work of individual students unless specifically instructed that collaboration with other students or group work is acceptable. During exams, students are responsible for behaving in a manner that will not elicit suspicion. Students who are uncertain about whether particular actions might seem suspicious should consult the proctor.

Students will not give or receive any unauthorized aid on any exam, paper or project. If a student witnesses any violations of academic misconduct, in class or in clinical, they should immediately notify a faculty member or College administrator.

Illegal Usage of Test Banks – the use of websites that provide secure test banks are illegal, this is considered piracy, and purchasing any of test banks will be considered a violation of academic misconduct. Sale and distribution of these test banks or test questions is illegal and publishing companies may pursue

criminal charges in certain cases. Students who purposefully violate this process impact the learning of all students as well as their own learning.

Sharing of Class Assignments and Materials – the sharing of class assignments and materials through websites or with individuals who do not have a reasonable need to view them is prohibited. Faculty created class materials including but not limited to PowerPoint presentations, case studies, practice questions, assignments, and clinical paperwork/reflections are not permitted to be uploaded to any website or made publically available.

Management of Clinical, Professional and Academic Misconduct Violations

All alleged clinical, professional and academic misconduct violations will be submitted to Administrative Council (AC), a disciplinary review board for initial review. Upon submission of the violation to the AC, the student will be given a brief description of the alleged violation and be given the opportunity to respond to the allegation in writing. The AC will convene and may seek additional information at that time from the student or others prior to issuing a decision and any potential sanctions.

Sanctions include, but are not limited to:

- Verbal Warning
- Written Warning
- Time-Specified Probation (behavioral or performance)
- Time-Specified Suspension from class, lab and/or clinical
- Recommendation for Dismissal to the Dean

Disciplinary action may be taken without prior verbal or written warning. The written policies provide adequate description of expected behavior and are, themselves, a warning.

Professional Behavior Contract

A professional behavior Contract may be developed based on the student's violation of College policies. The contract will include specific student responsibilities and be in effect for the duration of enrollment. Violation of one or more of the identified conditions/responsibilities may result in a recommendation to the Dean for suspension or dismissal.